

equality impact assessment stage 1 quick check questionnaire



If you are planning on making a change to an existing service or policy, or launching something new, fill out this quick questionnaire to find out if you need to complete a full equality impact assessment. You can also use this form to check your current services or policies.

To find out more about the legal background to equality impact assessments, or for advice on which of your current services should be assessed, read our equality impact assessment help notes.

Section 1: About you and your service area

Your name:	Clare Eggington
Your service area:	Development plans and Implementation
Your director/line manager:	Neil Cox
Your cabinet member:	Councillor Alan White

Section 2: About your plans

Name of service/policy you are assessing:	Local Plan: Strategy 2012
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Is it? (please delete as appropriate)
<ul style="list-style-type: none">▪ A new policy/planned service

Who are the main users of your service/policy? (please delete any that are not appropriate)
<ul style="list-style-type: none">▪ Mixture of residents and visitors▪ Other : those working within the District

Please briefly describe why you are creating a new service/changing an existing service or reviewing current policy/service (where appropriate, include sources of evidence such as customer feedback):
The Local Plan 1998 is out of date and there is a statutory requirement to produce a new Plan.

Section 3: Will your plans impact on any particular groups?

3a: Please fill in all boxes that apply in the table below. If any boxes don't apply, please leave blank.

Hints & tips Think about who will benefit from or be affected by your plans/policy. Will any particular group be negatively affected, or not able to use the service? For further guidance please see Section 3 of the help notes.

Impact of plans Groups of users	Will your plans have a positive impact on this group? If so please explain why?	Will your plans have a negative impact? If so please explain why? <input checked="" type="checkbox"/> If there is a negative impact on any group(s), please complete section 4 for each group.
Age ranges (indicate range/ranges)	<p>Yes. The evidence base for the Plan has informed how the plan should deal with particular issues in relation to the needs of the ageing population and to young people / the economically active, as well as covering all age groups. The plan addresses these issues, particularly in relation to:</p> <ul style="list-style-type: none"> • Housing (Core Policies 6: Housing Delivery; Policy H1: A Balanced Housing Market - which covers supported housing, care homes and 'lifetime homes' - ; Policy H2: Provision of Affordable Homes): these specifically provide for the needs of the ageing population, and the retention of younger / economically active people in the District • Employment (Core Policy 7: Employment and Economic Development which seeks to retain younger people and the economically active in the District providing jobs to meet their skills) • Health and wellbeing: Core Policy 10: Healthy and Safe Lifestyles; Policy HSC1: Open Space Standards and Policy HSC2 Playing Pitch and Sport Facility Standards ensure that a variety of needs are met which in some cases are age-specific particularly in terms of play facilities for children and young people. • Sustainable Transport: Core Policy 5: Sustainable Transport and Policy ST1: 	No

	<p>Sustainable Travel. Whilst serving all sectors of the community, it has a particularly beneficial impact upon those without access to a car ie young people and some elderly groups (particularly 85+)</p> <ul style="list-style-type: none"> • Sustainable communities: Core Policy 3: Delivering Sustainable Development. Part of this policy focuses upon reducing the need to travel and enhancing access to a range of services and facilities in local communities. Whilst benefiting all sections of the community this will especially benefit those without access to a car such as young people and some elderly groups. • Infrastructure: Core Policy 4: Delivering our Infrastructure. This relates to the Infrastructure Delivery Plan which sets out a range of infrastructure needs, some of which apply to specific age groups (eg play facilities). 	
<p>Disability (physical, sensory or learning)</p>	<p>Yes. The Local Plan: strategy is aimed at ensuring that the needs of those with disabilities are met. Policies with specific relevance to this issue are:</p> <ul style="list-style-type: none"> • Housing: Policy H1 specifically refers to supported housing, care homes and homes built to Lifetime Homes standards. • Employment (Core Policy 7: Employment and Economic Development seeks to ensure inclusive and diverse employment and training opportunities including proposals relating to voluntary and community organisations some of which will relate to addressing employment issues for people with disabilities) • Health and wellbeing: Core Policy 10: Healthy and Safe 	<p>No</p>

Lifestyles; Policy HSC1: Open Space Standards and Policy HSC2 Playing Pitch and Sport Facility Standards ensure that a variety of needs are met which in some cases will relate to people with disabilities, ensuring their ability to access, and participate in a range of opportunities and activities.

- **Sustainable Transport:** Core Policy 5: Sustainable Transport and Policy ST1: Sustainable Travel. Whilst serving all sectors of the community, it has a particularly beneficial impact upon those without access to a car which will include some people with disabilities. Policy ST2 covers the need to ensure adequate disabled parking provision.
- **Sustainable communities:** Core Policy 3: Delivering Sustainable Development. Part of this policy focuses upon reducing the need to travel and enhancing access to a range of services and facilities in local communities. Whilst benefiting all sections of the community this will especially benefit those without access to a car which will include some disabled people.
- **Infrastructure:** Core Policy 4: Delivering our Infrastructure. This relates to the Infrastructure Delivery Plan which sets out a range of infrastructure needs, some of which address the needs of some disabled groups.
- **Built environment:** Core Policy 14: Our Built Environment places emphasis on high quality design which contributes to accessibility and reducing health inequalities which will impact positively upon those with

	disabilities.	
Gender/sex	Neutral although the plan does help facilitate the delivery of a range of services and facilities (eg outreach facilities in a community hall for example) which would be delivered by other partners, some of which may deal with issues relating to gender and sex. Community cohesion, inclusivity, narrowing the equality gap and access to services and facilities are key elements of 'Sustainable Communities' the principles of which underpin the Local Plan: Strategy.	No
Transgender/gender reassignment	Neutral although the plan does help facilitate the delivery of a range of services and facilities (eg outreach facilities in a community hall for example) which would be delivered by other partners, some of which may deal with issues relating to transgender and gender reassignment. Community cohesion, inclusivity, diversity, narrowing the equality gap and access to services and facilities are key elements of 'Sustainable Communities' the principles of which underpin the Local Plan: Strategy.	No
Race (includes ethnic or national origins, colour or nationality)	Neutral although the plan does help facilitate the delivery of a range of services and facilities (eg outreach facilities in a community hall for example) which would be delivered by other partners, some of which may deal with issues relating to race. Community cohesion, inclusivity, diversity, narrowing the equality gap and access to services and facilities are key elements of 'Sustainable Communities' the principles of which underpin the Local Plan: Strategy.	No
Gypsies and travellers	Policy H3 Gypsies, Travellers and Travelling Showpeople specifically deals with provision for the needs of Gypsies, Travellers and Travelling Showpeople.	No
Refugees / asylum seekers	Neutral although the plan does help facilitate the delivery of a range of services and facilities (eg outreach facilities in a community hall for example) which would be delivered by other partners, some of which may deal with issues relating to refugees / asylum seekers. Community cohesion,	No

	inclusivity, narrowing the equality gap and access to services and facilities are key elements of 'Sustainable Communities' the principles of which underpin the Local Plan: Strategy.	
Sexual orientation	Neutral although the plan does help facilitate the delivery of a range of services and facilities (eg outreach facilities in a community hall for example) which would be delivered by other partners, some of which may deal with issues relating to sexual orientation. Community cohesion, inclusivity, diversity, narrowing the equality gap and access to services and facilities are key elements of 'Sustainable Communities' the principles of which underpin the Local Plan: Strategy.	No
Religion or belief (includes lack of belief)	Neutral although the plan does help facilitate the delivery of a range of services and facilities (eg outreach facilities in a community hall for example) which would be delivered by other partners, some of which may deal with issues relating to race. Community cohesion, inclusivity, diversity, narrowing the equality gap and access to services and facilities are key elements of 'Sustainable Communities' the principles of which underpin the Local Plan: Strategy.	No
Pregnancy and maternity	Neutral although the plan does help facilitate the delivery of a range of services and facilities (eg outreach facilities in a community hall for example) which would be delivered by other partners, some of which may deal with issues relating to pregnancy and maternity. Community cohesion, inclusivity, narrowing the equality gap and access to services and facilities are key elements of 'Sustainable Communities' the principles of which underpin the Local Plan: Strategy.	No
Carers or the people cared for (dependants)	Housing: Policy H1 specifically refers to supported housing, care homes and homes built to Lifetime Homes standards which are applicable to carers and their dependants. The plan helps facilitate the delivery of a range of services and facilities (eg outreach facilities in a community hall for example) which would be	No

	<p>delivered by other partners, some of which may deal with issues relating to carers or those cared for. Community cohesion, inclusivity, narrowing the equality gap and access to services and facilities are key elements of 'Sustainable Communities' the principles of which underpin the Local Plan: Strategy.</p>	
<p>Other (please specify)</p>		

3b: Further details

<p>Please use this space to provide further details if necessary</p>
<p> </p>

Section 4: Can you justify and evidence, or lessen any impact?

4a: If you have identified a negative impact(s) on any group(s) please complete the below table for each affected each group. If any boxes don't apply, please leave blank. If you didn't identify any negative impact(s) on the previous page, skip to section 6.

Hints & tips Is there something you can do to reduce or alter any negative impact you have identified? *For example when we changed waste and recycling collections to kerbside collections, we offered disabled/less able people assisted collections.* Please list all the evidence you have gathered to support your decision(s) – this could include customer feedback, statistics, comparable policies, consultation results. If you don't have any evidence, please carry out appropriate studies and research to gather the evidence you need to support your decision(s). If you have no/insufficient evidence or cannot gather any, you will need to complete a full EIA. For further guidance, see Section 4 of the help notes.

Actions you need to take	We will make the following change(s) to the service/policy to reduce the negative impact. Explain the change(s) and the evidence you have to support your decision? <input checked="" type="checkbox"/> Use section 4b below if you want to give more details.	We won't make changes as we can justify our decision and there are sound reasons behind our decision. Justify why and detail the evidence you have gathered to support your decision. <input checked="" type="checkbox"/> Use section 4c below if you want to give more details.	There is a negative impact, and we cannot justify it and/or have no, or insufficient, evidence to support our decision. <input checked="" type="checkbox"/> You will need complete a full equality impact assessment. See the help notes for more details.
Groups of users			
Age ranges (indicate range/ranges)			
Disability (physical, sensory or learning)			
Gender / sex			
Transgender / gender reassignment			
Race (includes ethnic or national origins, colour or nationality)			
Gypsies and travellers			
Refugees / asylum seekers			
Sexual orientation			
Religion or belief (includes lack of belief)			
Pregnancy and maternity			
Carers or the people cared for (dependants)			
Other (please specify)			

4b: Further details on changes

Please use the space below to give more details on the changes you will make, if necessary:

4c: Further details on justification

Please use the space below to give more details on the justification/evidence you have gathered, if necessary:

Section 5: Your action plan

Help notes If, as a result of this assessment, you are going to adapt your plans or policy, please include details below. Please include a quick action plan and key dates that will show how you will review your decisions and when. Please include responsibility and expected outcomes. For full guidance on how to complete this section, please refer to the help notes.

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Section 6: Record your actions (delete as appropriate)

I have sent this to the equality officer for publication on the intranet and on www.lichfielddc.gov.uk	Yes
Date completed:	19 July 2012